



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
Brgy. Potol, Tayabas City



DEPED-TAY-DM-SGOD-19- 232

**TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISORS
HEADS, PUBLIC ELEMENTARY AND SECONDARY
SCHOOLS
HEADS, UNIT/SECTION
ALL OTHERS CONCERNED**

FROM : CATHERINE P. TALAVERA, CESO VI
Schools Division Superintendent

**SUBJECT : 3rd DIVISION MANAGEMENT COMMITTEE (MANCOM)
MEETING FOR 2019**

DATE : August 1, 2019

1. Please be informed that the 3rd Division Management Committee (MANCOM) meeting is scheduled on August 5, 2019 at Nawawalang Paraiso Resort and Hotel, City of Tayabas.
2. Participants to this meeting are the OIC-Assistant Schools Division Superintendent, CID and SGOD Chiefs, Education Program Supervisors, SGOD Personnel, Administrative Officers, Budget and Finance Officers, select SDO Personnel and all Public Elementary and Secondary School Heads.
3. Expenses relative to the conduct of this activity shall be charged against Division MOOE subject to its usual accounting rules and procedures.
4. Attached herewith are the list of participants and indicative program of activities.
5. Immediate dissemination of this memorandum is desired.

Encl.:
As stated



LIST OF PARTICIPANTS

1. Maylani L. Galicia	36. Adrian N. Naynes
2. Imelda C. Raymundo	37. Joy B. Go
3. Edwin R. Rodriguez	38. Luz A. Pacaigue
4. Jay Joseph Aureada	39. Cherry C. Hugo
5. Christian J. Bables	40. Waldymar E. Pasacsac
6. Sancho C. Calatrava	41. Lea A. Cosico
7. Louie L. Fulleo	42. Teresa E. Andaya
8. Mildred Z. Galleno	43. Leonora L. De Rama
9. Pelagia L. Manalang	44. Elpidia C. Palayan
10. Sherwin C. Quesea	45. Arlene D. Pagana
11. Luzviminda Cynthia Richelle F. Quintero	46. Julieta M. Labita
12. Georgia P. Talabong	47. Girlie Abaricia
13. Generosa F. Zubietta	48. Natalia A. Andaya
14. Teofila A. Ocumin	49. Myrna B. Tabernilla
15. Ermelo A. Escobinas	50. Patria D. Cabriga
16. Maria Corazon A. Borbon	51. Jeffrey G. Dimailig
17. Fideliza V. Lucas	52. Melinda A. Buncayo
18. Marife R. Lagar	53. Wenefredo B. Baylongo
19. Connie S. Sia	54. Ingrid A. Palad
20. Jedd T. Aguilar	55. Honesto P. Caagbay Jr.
21. Mariles C. Ferro	56. Ma. Lina L. Ayangco
22. Alelie A. Padillo	57. Dennis O. Labita
23. Lailani T. Omlas	58. Ronan R. Ranillo
24. Jerome A. Javin	59. Leah Clado
25. Conrado C. Gabarda	60. Alona C. Crisanto
26. Josefina R. Oabel	61. Roderick O. Hugo
27. Dianah G. Tan	62. Rowena O. Sabiduria
28. Agnes M. Luzadas	63. Evelyn R. Palambiano
29. Benjamin A. Millares	64. Michael M. Safred
30. Kendrick C. Cabriga	65. Gener C. Delos Reyes
31. Joritz Philip Cabriga	66. Vilma T. Fidelino
32. Baby Joy Albos	67. Rebecca G. Lazo
33. Larvin O. Labrada	68. Ferdinand T. Glor
34. Corazon M. Oabel	69. Mary Grace M. Cabili
35. Aldwin V. Capistrano	70. Cecilia R. Pingol

Note: This serves as travel order.

3rd DIVISION MANCOM FOR 2019

August 5, 2019

Nawawalang Paraiso Resort and Hotel

INDICATIVE PROGRAM OF ACTIVITIES

I – Registration/Breakfast (7:00 – 8:00 a.m.)

II – Opening Program (8:00 – 8:30 a.m.)

National Anthem	AVP
Prayer	AVP
Roll Call of Participants	Josefina R. Oabel, HRMO II
Message	Catherine P. Talavera, CESO VI Schools Division Superintendent
Energizer	AVP

III – MANCOM Proper (8:30 – 5:00 p.m.)

Reading and Approval of the Minutes of 2Q MANCOM Meeting

Administrative & Legal Concerns.....	Conrado C. Gabarda Administrative Officer V
Budget & Finance Concerns	Benjamin A. Millares Budget Officer III
	Agnes M. Luzadas Accountant III
SGOD Concerns	Edwin R. Rodriguez, Ed. D. Chief, SGOD
CID Concerns	Imelda C. Raymundo Chief, CID
ASDS Concerns	Maylani L. Galicia OIC- ASDS
SDS Time	Catherine P. Talavera, CESO VI Schools Division Superintendent

IV- Adjournment

